

**Lake County Address Application/ New Subdivision Road GPS Application**

**Lake County Planning Department  
106 Fourth Avenue E  
Polson, MT 59860  
Phone: 883-7235 Fax: 883-7205**

<i>Office use only:</i>		
Check # _____	Rec # _____	Amt _____
Missed Point _____	Year bldg completed _____	

**Application Fees: One address or new subdivision road GPS request per application**

- \$50.00 per lot – new address assignment/driveway approach
- \$20.00 – point of origin for new subdivision roadway approach
- \$10.00 per lot – centerline of new subdivision roadways

Owner name: \_\_\_\_\_  
Owner's present mailing address: \_\_\_\_\_  
City, state, zip: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_  
Requested by (if different from owner): \_\_\_\_\_  
Requester's mailing address (if different from owner): \_\_\_\_\_  
City, state, zip: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

**Yes**  **Not applicable** Do you have a County or State Road Approach Permit? Contact the Lake County Road Dept. (883-7206) or State Highway Dept. (406-751-2000) for new driveway approaches onto county or state public roadways.

**Yes**  **Not applicable** Is your driveway location in compliance with subdivision requirements?

**Property Information:**

Subdivision (if applicable): \_\_\_\_\_  
Lot number(s): \_\_\_\_\_ Block number: \_\_\_\_\_  
Legal description: \_\_\_\_\_  
Section: \_\_\_\_\_ Township: \_\_\_\_\_ Range: \_\_\_\_\_  
Geo-Code (Mandatory unless Tribally owned): \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ -0000

**Directions: (on back of sheet or provide an attachment)**

**Draw or describe the location of your driveway or new subdivision roadway. Indicate any geographic features or neighboring properties to help us find the location.** The access will be

located using GPS equipment; therefore, the access must be clearly marked on-site as follows:

- a) for an address point: the centerline of the driveway must be clearly marked where the driveway begins;
- b) for a new subdivision roadway approach: the centerline of the road approach must be clearly marked;
- c) for a new subdivision roadway: the roadway must be of sufficient completion to be traversable by a county vehicle and for the centerline to be determined by Lake County personnel.

If the centerline of the access point is not clearly marked and a return visit is necessary, an additional review fee will be charged. If the access point is changed after an address is designated, re-assignment of the address may be necessary, requiring a new application and the required fee.

**OFFICE USE ONLY:**

**Address Assignment:** \_\_\_\_\_  
City: \_\_\_\_\_ Zip: \_\_\_\_\_  
GPS date: \_\_\_\_\_ GPS file number: \_\_\_\_\_  
GIS department: \_\_\_\_\_ Official notification sent to applicant: \_\_\_\_\_